

**THE GROVE AT HARBOR HILLS HOMEOWNERS ASSOCIATION
ARCHITECTURAL REVIEW APPLICATION**

Existing Home Form
(Required for any modification/improvement to the exterior of home or lot/yard)

Application Date _____ Anticipated Start Date _____

Homeowner _____ Anticipated Completion Date _____

Address _____

Phone _____ E-Mail address _____ Lot Number _____

Check one or more changes to be made. Documentation Required
(failure to provide documentation may delay approval)

- HOME EXTERIOR:** Description of Change. Sketch of change, characteristics of change, color and location.
- SCREEN ENCLOSURE:** Lot Survey, drawing of change, dimensions, color of frame & screening. Type of roof, slope of roof, and type and color of roof covering. If windows are included: windows location, color and type of material.
- POOL/SPA/DECK:** Lot survey, dimensions, type of material and drawing of change.
- LANDSCAPING:** Lot survey, type of plantings and drawing showing location.
- PAINTING:** Color of house, color of trim, color of fascia, color of doors including garage. Paint samples to be included. Base color of adjacent homes is also required.
- DRIVEWAY:** Type of material and pattern of enhancement.
- TELEVISION SATELLITE DISH:** Location and size.
- OTHER:** Include documentation that will clearly explain change.

Applicant understands and agrees that no construction/improvement will commence in any manner or respect until approved by the Architectural Review Board. Applicant shall assume all liability for any damage incurred as a result of this improvement. A building permit issued by Lake County shall be obtained by the homeowner, as required.

Applicant agrees to conditions listed on reverse.

Signature of Applicant: _____

Date of Review: _____		
Action by Architectural Review Board:	<input type="checkbox"/> APPROVED	<input type="checkbox"/> DISAPPROVED
Approval subject to the following conditions: _____		

Return application and supporting documents to:
The Grove Gate Guardhouse or
ARCthegrove@gmail.com

CONDITIONS FOR APPROVAL OF APPLICATION

1. All improvements (additions, changes, or alterations to exterior of home/lot) shall be made in compliance with all LAWS, ORDINANCES AND REGULATIONS OF ALL GOVERNMENTAL AUTHORITIES HAVING JURISDICTION.

The Grove at Harbor Hills Architectural Review Criteria regulations will govern all changes to the exterior of a house/lot unless superseded by legislation.

2. The Homeowners Association does not and will not assume any responsibility for code compliance, structural sufficiency, merchantability, fitness for particular purposes or safety.
3. If applicable, a copy of the Lot Survey must be attached to this Application (except for re-roofing or Re-painting) indicating and fixing the exact location of the improvement with all dimensions on size.
4. If Lot Line cannot be easily established by pin location, it will be the homeowner's responsibility to obtain the necessary survey.
5. It is the homeowner's responsibility to conform to all setback requirements and to obtain a building permit, when required.
6. All material must be the same as the existing structure. All colors must be coordinated, and color samples must be attached to this Application. Colors that are garish, gaudy, loud, excessive, and ostentatious or otherwise constitute a glaring and invasive contrast to surrounding homes are prohibited.
7. Homeowner is responsible for damage to underground pipes and cables. Contact your cable, phone and power companies prior to digging. Homeowner must supply or have contractor supply material to ease the traverse over the existing curb. This is required to spread the load and to not cause damage to the curb.
8. Homeowner is responsible for any damage to Common areas or other residential property. A silt screen must be provided for any earth movement. Homeowners are responsible for the cleaning of any street as the result of earth movement.
9. Approval is only for the design based on the plans submitted with the Application. Any changes must be resubmitted for approval.
10. The work is to be completed within six (6) months of approval. Homeowner must resubmit Application for extension if work cannot be accomplished within given time frame.
11. There will be no pre-approvals of Applications.
12. If the Architectural Review Committee does not respond to your request within thirty (30) days of the date your Application was submitted, or within a time frame specified by your specific waiver, your Application is considered **DISAPPROVED**.

Initials	Approved	Denied
Chair	<input type="checkbox"/>	<input type="checkbox"/>
Member 1	<input type="checkbox"/>	<input type="checkbox"/>
Member 2	<input type="checkbox"/>	<input type="checkbox"/>
Member 3	<input type="checkbox"/>	<input type="checkbox"/>
Member 4	<input type="checkbox"/>	<input type="checkbox"/>
Member 5	<input type="checkbox"/>	<input type="checkbox"/>